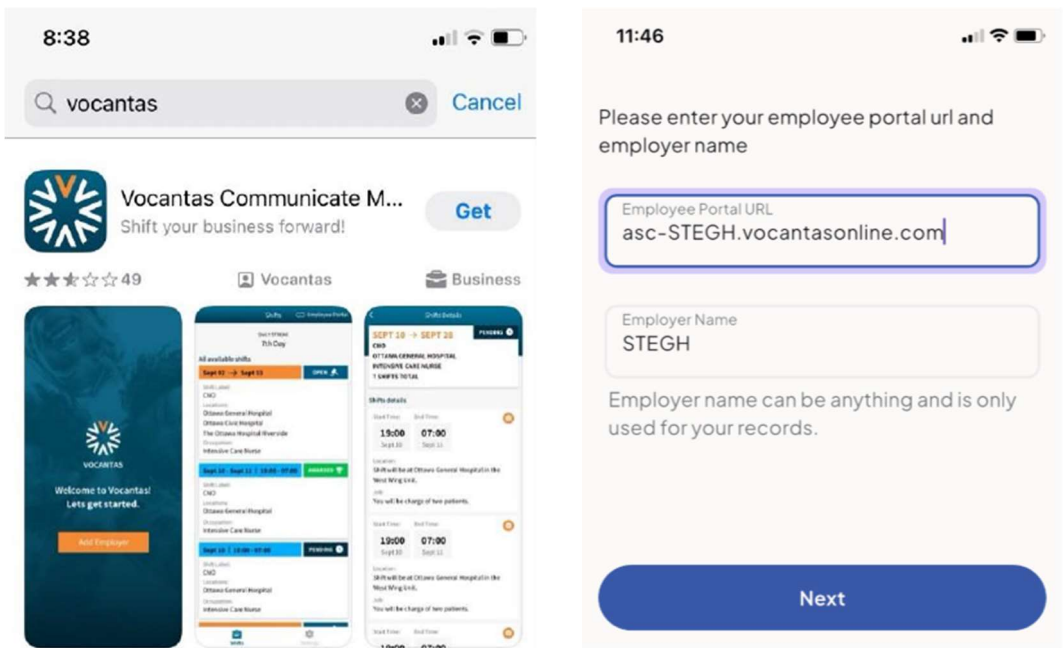


Installing Vocantas Mobile APP on a Personal Device

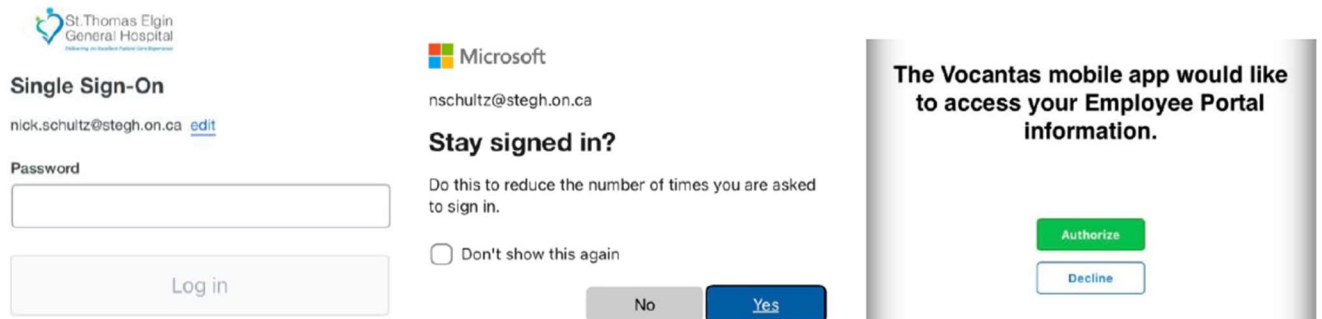
- 1. Install the Vocantas app located in the App Store.
- 2. Open the App and click “Add Employer”
- 3. Enter the following information:
 - a. <https://asc-stegh.vocantasonline.com>
 - b. STEGH



- 4. Click the orange “Log In with SAML2” button to sign in.
 - a. If the login screen looks different, go back and confirm the URL was typed correctly.



5. You should be presented with a Microsoft login page.
 - a. Enter your **STEGH email** address.
6. Confirm your STEGH email in the DUO page.
 - a. Enter your **STEGH password**.
 - b. Confirm the **DUO push notification**.
 - c. Click “**Yes**” to stay signed in.
 - d. Once signed in, press “**Authorize**”.



The image displays three screenshots from a user's login process. The leftmost screenshot is the 'Single Sign-On' page for St. Thomas Elgin General Hospital, showing the email 'nick.schultz@stegh.on.ca' and a password field. The middle screenshot is a Microsoft 'Stay signed in?' prompt for the same email address, with a 'Yes' button selected. The rightmost screenshot is a Duo push notification asking for authorization to access the Employee Portal, with an 'Authorize' button.

7. You should now be successfully signed in and able to see available shift callouts!
 - a. From here you can interact with open shift callouts by placing bids on the full shift or partial bids.
 - b. You can review won bids from the notifications tab or push notifications sent to your mobile phone.