

## Meeting of the Board of Directors

Wednesday, March 1, 2023

3:00pm

Elmview Conference Room & Zoom Video-Conferencing

2022-2023	Oct 5	Nov 2	Dec 7	Feb 1	Mar 1	Apr 5	May 3	Jun 7
<b>Voting Directors:</b>								
P. van der Westen (Chair)	✓Z	✓Z	✓Z	✓	✓			
D. Ross	✓Z	✓Z	✓Z	✓	✓			
R. Furneaux	✓Z	✓Z	✓Z	✓Z	✓			
L. Ballantyne	✓Z	✓Z	✓Z	✓Z	✓Z			
A. Dale	✓Z	✓Z	✓Z	✓	✓			
D. Harvey	✓Z	✓Z	✓Z	✓Z	✓Z			
S. Martyn	✓Z	✓Z	✓Z	✓	✓			
M. Vreman	✓Z	✓Z	✓Z	✓	✓			
H. Lenfesty	✓Z	R	✓Z	R	✓Z			
K. Gadsdon	✓Z	✓Z	R	✓Z	✓Z			
C. Row					✓			
<b>Ex-Officio Non-Voting Directors:</b>								
Dr. W. Chehadi	✓Z	✓Z	✓Z	R	✓			
Dr. J. Armstrong	✓Z	✓Z	✓Z	✓Z	✓Z			
Dr. P. Hammond	✓Z	✓Z	✓Z	R	✓Z			
K. Davies	✓Z	R	✓Z	✓	✓			
C. Watkin	✓Z	✓Z	R	✓	✓			
D. Dale	R	✓Z	✓Z	✓	✓Z			
<b>Executive Team:</b>								
T. Sheldon	✓Z	✓Z	✓Z	✓	✓			
M. Olanski	✓Z	✓Z	✓Z	✓	✓			
K. Riddell	R	✓Z	R	✓	✓			
J. Bloom	✓Z	R	R	R				
<b>Guests:</b>								
Kevin Bahadur – Manager – Transforming Care	✓Z	✓Z	✓Z					
Brigeeen Tracy – Proximity Institute	✓Z							
Claire Hefferon - Payne – Proximity Institute	✓Z							
Debbie Turner – Director – Professional Practice			✓Z		✓			
<b>*Z – Denotes joining the meeting via Zoom Video-Conferencing R – Denotes Regrets for meeting</b>								

### 1. Call to Order

Peter van der Westen called the meeting to order at 3:00pm and welcomed Colleen Row to the Board of Directors. Peter then asked everyone in attendance to introduce themselves.

**2. Approval of Agenda**

**MOTION**

MOVED by Dan Ross, SECONDED by Robert Furneaux, that the Board of Directors approve the agenda as presented.

CARRIED

**3. Declaration of Conflicts of Interest**

None declared.

**4. Board Lean Huddle**

Peter van der Westen stated there had been several members who attended the Kaizen Report Out event and/or Tier 2 Leadership Huddles throughout the month of February. Peter asked the Directors to share their learnings, and acknowledgement of those to be celebrated, as they experienced from attending these events.

Several members shared their feedback relating to learnings, reflections, celebrations and areas for potential growth.

Peter then asked Craig Watkin to walk the Board through the Strategic Pillar update on Partnering with Patients. Craig provided an overview of the strategic goals aligned with this pillar.

**Internal Quality Indicators & Definitions – January 2023**

Craig Watkin introduced himself to those in attendance and then provided an overview of the Internal Quality Indicators for the month of January 2023. Highlighting the indicators that were not meeting the targets included:

- Time to Inpatient Bed - Date/Time of Disposition to Date/Time left ED

This indicator is red for the month of January 2023 at 2.29, which is an improvement from the previous month. STEGH is now ranked number one for this metric out of 74 participating hospitals within the province.

- Pay for Performance Metrics

This indicator is red for the month of January 2023 at 33%. STEGH's emergency department volumes continue to trend above 2021 volumes. STEGH ranked number one overall provincially for this metric.

- Readmission rate for STEGH COPD discharges readmitted

This indicator does not have data available for November 2022, December 2022, or January 2023 as there is a lag in reporting. Data will be updated when it becomes available. This data can also change month to month pending any coding corrections submitted to CIHI, up until May 31, 2023.

Craig noted that the Emergency Department is seeing an average of 1000 patient visits per week and is receiving an average of 30 ambulances per day, which is a significant increase from the same time last year. Total occupancy rates are 10% higher than the same time last year. Acute Level of Care (ALC) rates are also higher than in previous years, which leads to increased occupancy pressures.

**5. Emergency Management Update**

Karen Davies provided a very brief verbal update on the current situation with the pandemic, noting that COVID numbers remain static at approximately 10 patients at present, with most patients having been identified as COVID positive on admission, versus being admitted for COVID.

Regionally, there continue to be a number of COVID outbreaks, although there are no outbreaks at STEGH. There are two COVID outbreaks within the community at present.

Occupancy and overall patient volumes continue to be the largest challenges within the hospital.

**6. Accreditation Update**

Debbie Turner attended the meeting to provide an update on Accreditation.

Debbie shared that games are being used as part of the Required Organizational Practices (ROP) education at the daily huddles, such as “Accreditation Plinko” and “Wheel of Accreditation”. The games are a way to engage staff in a fun and informative way. Staff have been very receptive of this platform for educating.

Debbie reminded the Board that the survey team will now consist of three surveyors and one mentor and will be taking place the week of June 12 -15, 2023.

**7. Approval of Draft Minutes of Prior Meetings**

February 1, 2023 Board of Directors Meeting Minutes

The February 1, 2023 Board of Directors Meeting draft minutes were pre-circulated with the Board package for review.

MOTION

MOVED by Amy Dale, SECONDED by Dan Ross, that the Board of Directors approve the February 1, 2023 Board of Directors Meeting draft minutes as presented.

CARRIED

**8. Committee Reports**

**8.1 Finance & Audit Committee**

**8.1.1 Finance & Audit Committee Draft Meeting Minutes (February 8, 2023)**

The Finance & Audit Committee draft Meeting Minutes from February 8, 2023, were pre-circulated with the Board package for information purposes.

MOTION

MOVED by Robert Furneaux, SECONDED by Dan Ross, that the Board of Directors receive the draft Meeting Minutes of the February 8, 2023 Finance & Audit Committee meeting as amended.

CARRIED

**8.1.2 2022/2023 – Third Quarter Financial Report, Cash Flow Analysis**

The 2022/2023 – Third Quarter Financial Report, Cash Flow Analysis document was pre-circulated with the meeting package for review and receipt.

MOTION

MOVED by Ken Gadsdon, SECONDED by Dan Ross, that the Board of Directors receive the 2022/2023 – Third Quarter Financial Report / Cash Flow Analysis as presented.

CARRIED

- 8.1.3** 2022/2023 – Third Quarter Regulatory Certification of Obligations of Statutory Payments  
The 2022/2023 – Third Quarter Regulatory Certification of Obligations of Statutory Payments document was pre-circulated with the meeting package for review and receipt.

**MOTION**

MOVED by Amy Dale, SECONDED by Robert Furneaux, that the Board of Directors receive the 2022/2023 – Third Quarter Regulatory Certification of Obligations of Statutory Payments as presented.

**CARRIED**

- 8.1.4** 2023/2024 Operating Plan & Capital Budget

The 2023/2024 Operating Plan & Capital Budget was pre-circulated with the meeting package for review and approval.

**MOTION**

MOVED by Sally Martyn, SECONDED by Harold Lenfesty, that the Board of Directors approve the 2023/2024 Operating Plan & Capital Budget as presented.

**CARRIED**

**8.2 Quality & Safety Committee**

- 8.2.1** Quality & Safety Committee Draft Meeting Minutes (February 16, 2023)

The Quality & Safety Committee draft Meeting Minutes from February 16, 2023, were pre-circulated with the Board package for information purposes.

**MOTION**

MOVED by Megan Vreman, SECONDED by Sally Martyn, that the Board of Directors receive the draft Meeting Minutes of the February 16, 2023 Quality & Safety Committee meeting as presented.

**CARRIED**

- 8.2.2** Patient Experience Update Presentation

The Patient Experience Update Presentation was pre-circulated with the meeting package for information.

**9. Other Business**

- 9.1** None.

**10. Officer Reports**

- 10.1** Board Chair Report

The Officer report for the Board Chair was provided verbally at the meeting.

- 10.2** President and CEO Report

The Officer report for the President & CEO was pre-circulated with the meeting package.

- 10.3** Chief of Staff Report

The Officer report for the Chief of Staff was provided verbally at the meeting.

- 10.4** STEGH Foundation Report

The STEGH Foundation report was pre-circulated with the meeting package.

**MOTION**

MOVED by Meaghan Vreman, SECONDED by Robert Furneaux, that the Board of Directors receive the Officer Reports as presented.

**CARRIED**

**11. Correspondence / Information**

None.

**12. In-Camera Meeting**

**12.1 Move to In-Camera**

MOTION

MOVED by Amy Dale, SECONDED by Sally Martyn, that the meeting of the Board of Directors move to the in-camera portion of the meeting.

CARRIED

Having completed the In-Camera meeting, the meeting resumed in the open session.

**14. Termination of Meeting**

MOTION

MOVED by Sally Martyn, SECONDED by Meaghan Vreman, that the Board of Directors terminate the meeting.

CARRIED