

Meeting of the Board of Directors
Wednesday, February 3, 2021 3:00pm
Boardroom & WebEx

2020-2021	Oct 7	Nov 4	Dec 2	Feb 3	Mar 3	Apr 7	May 5	Jun 2
P. van der Westen (Chair)	✓	✓	✓	✓				
D. Ross	✓	✓	✓W	✓W				
L. Ballantyne	✓ W	✓W	✓W	✓W				
A. Dale	✓W	✓W	✓W	✓W				
D. Harvey	✓ W	✓W	✓W	✓W				
R. Hodgkinson	NA	✓W	✓W	✓W				
S. Martyn	✓ W	✓T	✓W	NA				
R. Robertson	✓ W	NA	✓W	✓W				
M. Vreman	✓ W	✓W	✓W	✓W				
H. Lenfesty				NA				
Dr. Chehadi	✓	✓W	✓W	✓W				
Dr. Mills	✓ W	NA	✓W	✓W				
Dr. P. Hammond	NA	✓W	✓W	✓W				
R. Biron	✓	✓	✓	✓				
K. Davies	✓ W	✓W	✓W	✓W				
J. Thorner	✓ W	✓W	✓W	✓W				

*W – Denotes joining the meeting via WebEx / *T – Denotes joining the meeting via Telephone

1. Call to Order

Peter van der Westen called the meeting to order at 3:00pm and asked Sheri Nolan to conduct a roll call.

2. Approval of Agenda

MOTION

MOVED by Rick Robertson, SECONDED by Meaghan Vreman, that the Board of Directors approve the agenda as presented.

CARRIED

3. Declaration of Conflicts of Interest

None declared.

4. Quality Improvement Plan Indicators & Definitions – December 2020

Karen Davies provided the Board of Directors with a brief review of the Quality Improvement Plan indicators for the month of December 2020. Ms. Davies noted the following:

- Year-to-date all indicators are green, meaning that STEGH is meeting or exceeding the targets that have been set.
- When you left hospital, did the hospital make sure you had follow-up care with a doctor or other health care professional?

This metric does not have data available for December 2020, as there is a lag in reporting from National Research Corporation (NRC) Picker Survey responses. Data will be updated when it becomes available.

- Readmission rate for STEGH.
November and December 2020 data are not available yet and will be updated when it becomes available.

5. Approval of Draft Minutes of Prior Meetings

5.1 Draft Minutes of Prior Meeting – December 2, 2020

The December 2, 2020 Board of Directors draft Meeting Minutes were pre-circulated with the Board package for review.

MOTION

MOVED by Richard Hodgkinson, SECONDED by Rick Robertson, that the Board of Directors approve the December 2, 2020 Board of Directors draft Meeting Minutes as presented.

CARRIED

5.2 Draft Minutes of Special Called Meeting – December 15, 2020

The December 15, 2020 Board of Directors draft Meeting Minutes were pre-circulated with the Board package for review.

MOTION

MOVED by Rick Robertson, SECONDED by Richard Hodgkinson, that the Board of Directors approve the December 2, 2020 Board of Directors draft Meeting Minutes as presented.

CARRIED

6. Committee Reports

6.1 Governance Committee

6.1.1 Governance Committee Draft Meeting Minutes (January 13, 2021) were pre-circulated with the meeting package for information purposes.

6.1.2 Board Committee & Chair Assessment & Evaluation

Peter van der Westen provided some background information regarding the impact that COVID-19 has had on hospital operations and governance functions. Given these changes, Mr. van der Westen noted that it would be difficult to conduct meaningful evaluations during the pandemic.

MOTION

MOVED by Rick Robertson, SECONDED by Richard Hodgkinson, that the Board of Directors approve the deferral the evaluations of the Board, Board Committees, and Board Chair, as well as the 360 performance evaluations of the CEO and COS, to the 2021-2022 work plan.

CARRIED

6.1.3 Committee Composition Recommendation – Harold Lenfesty

MOTION

MOVED by Rick Robertson, SECONDED by Richard Hodgkinson, that the Board of Directors approve the appointment of Harold Lenfesty to sit as a director on the Finance & Audit and Governance committees of the Board.

CARRIED

6.2 Finance & Audit Committee

6.2.1 Finance & Audit Committee Draft Meeting Minutes (January 19, 2021)

The Finance & Audit Committee draft Meeting Minutes from January 19, 2021, were pre-circulated with the Board package for information purposes.

6.2.2 Review & Recommendations for Insurance Coverage

Rick Robertson provided a brief update on the Recommendations for Insurance Coverage for STEGH and noted that the Committee is recommending no changes to the current insurance coverages for fiscal year 2021-2022.

MOTION

MOVED by Rick Robertson, SECONDED by Richard Hodgkinson, that the Board of Directors approve the insurance coverage as presented.

CARRIED

6.3 Quality & Safety Committee

6.3.1 Quality & Safety Committee Draft Meeting Minutes (January 19, 2021)

The Quality & Safety Committee draft Meeting Minutes from January 19, 2021, were pre-circulated with the Board package for information purposes.

7. Other Business

7.1 COVID-19 Update - Briefing Note

Robert Biron provided an update by way of the briefing note that was pre-circulated with the meeting package. Mr. Biron shared that the province has released a guidance document referred to as the “Adult Critical Care Emergency Standard of Care.” It was prepared using a panel of experts including ethicists. It operates within the *Health Care Consent Act* of Ontario; it does not involve the protocol-driven withdrawal of invasive physiologic support, but does involve the protocol-driven decisions to not offer admission to critical care.

It is important to note that this provincial emergency standard of care is not in effect. The province would trigger its use should the overall hospital and ICU capacity become fully constrained – in other words, it would only be exercised as the last option when all other strategies have been exhausted. Currently the provincial Critical Care Incident Management Table is level loading ICUs across the province – moving patients in overwhelmed hospitals in hot zones to other hospitals that have capacity. This movement of patients is happening almost daily in recent weeks. Overall, there is adequate ICU capacity in the province, and with the rate of COVID-19 cases trending down, there is a very low probability that this emergency protocol will be needed.

However, hospitals have been asked to be prepared for its possible use. STEGH has put together our internal team to consider how the protocol would be operationalized at our hospital. This includes broad representation of clinicians who would be responsible for overseeing its implementation. In addition, we are sitting at the south west regional Critical Care table that will also guide the local response.

Mr. Biron shared that at the time of the meeting there were three COVID positive patients, all admitted in the ICU and that the ICU is at higher capacity at present. Mr. Biron shared that the hospital’s in patient capacity has improved slightly in the past number of days and that the Surgical Program is back running at 100% this week.

8. Officer Reports

8.1 Board Chair Report

Peter van der Westen provided the Board with a verbal report.

8.2 President and CEO Report

The Officer report for the CEO was pre-circulated with the meeting package.

8.2.1 MRI St. Thomas City Council Presentation

The MRI Presentation that was presented to the St. Thomas City Council was included in the meeting package for information purposes.

8.3 Chief of Staff Report

The Officer report for the COS was provided to the Board by way of a verbal report.

MOTION

MOVED by Rick Robertson, SECONDED by Richard Hodgkinson, that the Board of Directors receive the Officer Reports as presented.

CARRIED

9. Correspondence / Information

9.1 None

10. In-Camera Meeting

10.1 Move to In-Camera

MOTION

MOVED by Richard Hodgkinson, SECONDED by Rick Robertson, that the meeting of the Board of Directors move to the in-camera portion of the meeting.

CARRIED

Having completed the In-Camera meeting, the meeting resumed in the open session.

11. Termination of Meeting

MOTION

MOVED by Rick Robertson, SECONDED by Richard Hodgkinson, that the Board of Directors terminate the meeting.

CARRIED