



Board of Directors or Board Committee Recruitment Application Form
St. Thomas Elgin General Hospital

1. Instructions

- (a) To apply to be a member of the Board of Directors or to be appointed by the Board to a Board committee at St. Thomas Elgin General Hospital, you must complete this application and submit it with a copy of your current resume.
- (b) Please submit your completed application and resume by mail, fax or e-mail using the contact information below:

Attention:
Andrea derKinderen, Board Liaison
St. Thomas Elgin General Hospital
189 Elm Street
St. Thomas, ON N5R 5C4
Bus: 519-631-2030 x 2896
Fax: 519-637-3212
E-mail: andrea.derkinderen@stegh.on.ca

- (c) The deadline for this application is to be determined annually.
- (d) For more information about this application process, please contact the Board Liaison Office using the contact information above.

2. Applicant Contact Information

Surname:		First Name:	
Home Address:			
City:	Province:	Postal Code:	
Home Phone Number:		Alternate Number:	
E-mail Address:			

3. Eligibility Criteria and Conditions of Appointment

- (a) Must be at least 18 years old.
- (b) Undischarged bankrupts are ineligible to serve as members.
- (c) Expected to commit the time required to perform board and committee duties. (Minimum time commitment is on average 10 to 15 hours per month). Committee members expected to spend 3 to 4 hours per month on committee work.
- (d) Must fulfill the requirements and responsibilities of the role – for example, preparing for and attending meetings, upholding fiduciary obligations and working cooperatively and respectfully with colleagues. Must comply with legislation governing the corporation, the corporation’s by-laws and policies, and all other applicable rules.
- (e) Board Members must sign a declaration confirming their agreement to adhere to their fiduciary duties and board and corporate policies.

4. Conflict of Interest Disclosure Statement

Board Members or Committee Members must avoid conflicts between their self-interest and their duty to the corporation. In the space below, identify any relationship with any organization that may create a conflict of interest, or the appearance of a conflict of interest, by virtue of being appointed to the Board or a Board committee.

5. Knowledge, Skills and Experience

Please complete the accompanying document ‘Schedule A: Knowledge, Skills and Experience Matrix’ in addition to this application.

The Board seeks a complementary balance of knowledge, skills and experience among Board committee members. Please indicate your areas of knowledge, skills and experience.

Please list current or prior Governance experience at either the Board or Board committee level.

Which areas of Governance work are of particular interest to you?

Please describe any linkages you have or may have had with other health care groups within the community:

6. Declaration

By submitting this application, I declare the following:

- (a) I meet the eligibility criteria and accept the conditions of appointment set out above;
- (b) I have read and agree to comply with the following:
 - (i) Position description – Board of Directors’ duties and expectations of a Director.
 - (ii) Board Code of Conduct
 - (iii) Conflict of Interest Policy
- (c) I understand what I have read in this application. Anything I have not understood, I have asked for and received clarification.

Printed Name of Applicant

Signature of Applicant

Date (day/month/year)