

**St. Thomas Elgin General Hospital
Board of Governors Minutes
Tuesday, March 28, 2018 - Hospital Board Room
1500hrs to 1800hrs**

2017-2018	June	Sep	Nov	Jan	Feb	Mar	April	May	June	
C. Crane (Chair)	✓	✓	✓	✓	✓	✓				
D. Hennessey (Vice Chair)	✓	✓	✓	✓	✓	✓				
M. Taylor	✓	✓	NA	✓	✓	✓				
R. Robertson	NA	✓	NA	NA	NA	✓				
S. DiMeo	✓	NA	✓	✓	✓	✓				
S. Martyn	✓	✓	✓	✓	✓	✓				
P. Williams	✓	✓	✓	✓	✓	✓				
B. Orr	NA	✓	✓	✓	NA	✓				
P. vanderWesten	✓	NA	✓	✓	✓	✓				
Dr. Chehadi	✓	✓	✓	✓	NA	✓				
Dr. Mills	✓	NA	✓	✓	✓	NA				
P. Andros	NA	NA	✓	✓	✓	✓				
Dr. Whitmore	✓	✓	✓	✓	✓	✓				
K. Davies	✓	✓	✓	✓	✓	✓				
Staff:										
M. Stewart	✓	NA	✓	✓	✓	✓				
T. Sheldon	✓	✓	✓	✓	NA	✓				
Fiona Hill-Hindrichs	NA	NA	NA	NA	✓	✓				

Agenda Items	Action
1. Call to Order	
Meeting was called to order at 3:00pm by Board Chair, Cathy Crane.	
2. Welcome Regrets (Dr. Geoff Mills)	
2.1 Quorum – Yes	
2.2 Declaration of Conflicts – None.	
2.3 Adoption of Agenda MOTION “That members of the Board of Governors adopt the March 28, 2018 meeting agenda CARRIED RESOLUTION 18-27	
3. Consent Agenda MOTION “That members of the Board of Governors approve the consent agenda.” CARRIED RESOLUTION 18-28	
4. Business Arising from Minutes (Not Otherwise Covered On Agenda) None.	

Quality	
5.1 Patient Story <ul style="list-style-type: none"> Presented by Y.Mundt, Manager of Diagnostic Imaging. 	Next patient story to be presented at the Board Quality Committee.
6. Matters for Information / Discussion	
6.1 Board Meeting Evaluation <ul style="list-style-type: none"> Members asked to be more specific when completing the evaluation if they have an issue. Evaluation summaries will be part of the Board Meeting Consent Agenda beginning in April, 2018. 6.2 Board Member Huddle Attendance <ul style="list-style-type: none"> A reminder for Board members that the Standard Operating Procedure to attend a Hospital Department Huddle is posted on the Board portal. The date for members to attend 2 huddles has been extended to the end of May 2018. 6.3 CFO Report <ul style="list-style-type: none"> T. Sheldon presented the first draft of a CFO report to replace our EL3 Policy. Members suggested that perhaps a breakdown of the revenue is outlined in the annual operating plan as a re-education of the funding model for our hospital. Any changes or flagging along with education materials can be added to the portal. 6.4 Executive Compensation Committee Update <ul style="list-style-type: none"> Committee has been authorized to resubmit our Executive Compensation Framework after April 1, after collecting data from our comparator hospitals who have posted their frameworks. Board Chair and Board Member Brian Orr met with MP Jeff Yurek who felt it worthwhile sending a communication to the Minister of Health regarding the low pay grid. 6.5 Board Lean Committee Update <ul style="list-style-type: none"> Members are encouraged to continue attending education sessions prior to Board meetings, attend huddles, and would like to introduce a Board huddle at the May Board meeting. Target of improving the Board member orientation material for September 2018. 6.6 Board Member Update (Self-Assessment & 1:1) <ul style="list-style-type: none"> Boad Member Skills Matrix will be distributed following the meeting. 1:1 Meetings will be scheduled with each Board Member and the Board Chair by the beginning of June. 6.7 Board of Governors Highlights for City and County <ul style="list-style-type: none"> Members reviewed with no issues. Communications to distribute to the City and County. 	<p>Kimberly to create a new format for the Board Meeting Evaluation.</p> <p>Kimberly to create a master skills matrix and schedule 1:1 meetings with Board Chair prior to the 2018 AGM.</p> <p>Fiona to distribute prior to the April meeting of the City and County.</p>
Matters for Decision	
7.1 Board Policy Self-Monitoring 7.2 MOTION GP11 Board Linkage with Community GP12 Board Relationships with Other Organizations "That Members of the Board of Governors approve adherence of self-monitoring for both GP11 Board Linkage with Community and GP12 Board Relationships with Other Organizations." CARRIED RESOLUTION 18-29	

<p>7.3 Clinical Documentation</p> <ul style="list-style-type: none"> • Presented by T. Sheldon. • More detailed information to be presented at the April 2018 Board meeting. <p>7.4 Hospital Operating Plan</p> <p>MOTION</p> <p>“That Members of the Board of Governors approve the 2018-2019 Hospital Operating Plan as presented by CFO T. Sheldon.”</p> <p>CARRIED</p> <p>RESOLUTION 18-30</p> <p>7.5 Hospital Services Accountability Agreement (HSAA)</p> <ul style="list-style-type: none"> • In the past the Board has not had to approve the HSAA. Some of the changes moving forward include: LHIN authority has increased; updated language to include ECFAA; Commitment to Good Governance; Obligations for French Language Services; Digital Health (e-health); Psychiatric Services; Board Reports; New Hospital Policies – Conflict of Interest, Policy Not Restricting or Refusing Services due to Geographic Residence; <p>MOTION</p> <p>“That Members of the Board of Governors approve the 2018-2020 Hospital Service Accountability Agreement.”</p> <p>CARRIED</p> <p>RESOLUTION 18-31</p> <p>7.6 MOTION TO MOVE IN-CAMERA</p> <p>“That Members of the Board of Governors move to the In-Camera Session of the Board of Governors Meeting.”</p> <p>CARRIED</p> <p>RESOLUTION 18-32</p> <p>7.7 MOTION TO MOVE OUT-OF-CAMERA</p> <p>“That the Members of the Board of Governors move out of the In-Camera Session of the Board of Governors Meeting.”</p> <p>CARRIED</p> <p>RESOLUTION 18-33</p> <p>7.8 MOTION</p> <p>“That the Members of the Board of Governors approve the Hospital 2018-2019 Manpower Plan as presented by the Chief of Staff, Dr. Waleed Chehadi.</p> <p>CARRIED</p> <p>RESOLUTION 18-34</p> <p>7.9 MOTION</p> <p>“That the Members of the Board of Governors approve the revised Executive Compensation Framework for resubmission by April 3, 2018 in principle, and, permit the Executive Compensation Committee to update the narrative as they see fit.”</p> <p>CARRIED</p> <p>RESOLUTION 18-36</p> <p>7.10 MOTION</p> <p>“That Members of the Board of Governors accept the recommendation of the Quality Committee that the Executive Team meet 5 of the 7 indicators on the Quality Improvement Plan. Each indicator equating to 1% compensation. Indicators not to be included in the metric are the violence indicator and the rounding indicator.</p> <p>CARRIED 18-37</p> <p>RESOLUTION 18-37</p>	<p>Operating Plan was also presented at the March Audit Committee Meeting in detail.</p> <p>HSAA was also presented at the March Audit Committee Meeting in detail.</p>
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10. Open Forum 11. Adjournment MOTION “That the meeting be adjourned.” CARRIED RESOLUTION 18-38 The Next Meeting of the Board of Governors will take place on Wednesday, April 25, 2018 at 3:00pm in the Hospital Board Room.	
12. Conversation with CEO without Management 13. Board Meeting Without Management (at the call of the chair)	



Cathy Crane, Chair, Board of Governors



Date (dd/mm/yyyy)