

**St. Thomas Elgin General Hospital  
Board of Governors Minutes  
Wednesday, December 14, 2016 - Hospital Board Room  
3:00pm to 5:30pm**

2016-2017	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	June	June
M. Taylor (Chair)	✓	✓	✓	✓						
C. Crane (Vice Chair)	✓	✓	✓	✓						
P. Bode	✓	✓	✓	✓						
R. Robertson	✓	✓	✓	NA						
S. DiMeo	✓	✓	✓	✓						
C. Crane	✓	✓	✓	✓						
R. Furneaux	✓	✓	✓	NA						
D. Hennessey	✓	✓	✓	✓						
S. Martyn	✓	✓	✓	✓						
Dr. Chehadi	NA	NA	✓	✓						
Dr. Mills	NA	✓	NA	NA						
P. Andros			NA	✓						
Dr. Whitmore	✓	NA	✓	✓						
K. Davies	✓	✓	✓							
<b>Staff:</b>										
M. Stewart	NA	✓	✓	✓						
T. Sheldon	✓	✓	✓	✓						
Guests / Media	NA	NA	NA	NA						


Agenda Items	Action
<b>1. Call to Order</b>	
Meeting was called to order at 3:00pm by Chair, Melanie Taylor	
<b>2. Welcome</b> Dr. Phil Andros (Vice President, Professional Staff)	
<b>2.1 Quorum - Yes</b>	
<b>2.2 Adoption of Agenda</b> <b>MOTION</b> "That members of the Board of Governors adopt the December 14, 2016, meeting agenda adding EL5 as a discussion point from the consent agenda." <b>CARRIED</b> <b>RESOLUTION 16 - 216</b>	
<b>3. Consent Agenda</b> <b>MOTION</b> "That members of the Board of Governors approve the consent agenda with minor changes to the Board of Governors November 2016 Meeting Minutes." <b>CARRIED</b> <b>RESOLUTION 16 - 217</b>	



	Action
<b>CARRIED RESOLUTION 16-221</b>	
<b>8. Matters for Information / Discussion</b>	
<b>8.1 Board Scorecard</b> <ul style="list-style-type: none"> <li>Members discussed the red glags on the patient satisfaction surveys noting that with such a high score it can be difficult to remain “green” all the time.</li> </ul> <b>8.2 Board Member Education Report Out</b> <b>8.3 Board Goals Summary Update</b> <ul style="list-style-type: none"> <li>Succession Planning, Board Membership Including Committees being led by Cathy Crane. Update provided.</li> <li>Paul Bode will be joining Cathy Crane to complete interviewing of 5 individulas who have completed the Board Member application process.</li> <li>Retention of new President and CEO, Retention of Executive Leadership Team being led by Melanie Taylor. Update Provided.</li> <li>Melanie and Cathy Crane will be meeting routinely with Nancy Whitmore and also look at developing a sensible plan around performance reviews for both the CEO and Chief of Staff.</li> </ul> <b>8.4 Update on Meeting with County</b> <ul style="list-style-type: none"> <li>The Board Chair provided an update on the presentation at the County meeting and the announcement of the change in membership to the Hospital Board of Governors which no longer includes representation appointed from the City and County.</li> <li>The Board will move forward with creating a communication plan between the hospital and City / County for proper exchange of information.</li> </ul> <b>8.5 Quality Improvement Plan (QIP)</b> <ul style="list-style-type: none"> <li>Dr. Whitmore provided an update on the current state of the Quality Improvement Plan. A presentation will be made to the Patient Experience Council to gain their input on choosing an appropriate question for the patient satisfaction surveys.</li> </ul> <b>8.6 EL5 Treatment of Clients</b> <ul style="list-style-type: none"> <li>Members discussed what constitutes an issue of patient privacy within the hospital in patient waiting / clinical areas.</li> <li>The hospital has a comprehensive privacy policy in place and there have been no complaints of failure to provide appropriate privacy during this period that is under investigation.</li> </ul>	
<b>9. Other Business</b>	
<b>9.1 Strategic Planning</b>	
<b>10. Open Forum</b> (Generative Dicussion of any issues relevant to Board Business)	
<b>11. In-Camera</b> <b>MOTION</b> “That Members of our Board of Governors move to in-camera session of the Board.” <b>CARRIED</b> <b>RESOLUTION 16-222</b> <b>MOTION</b>	



	Action
<p>"That Members of our Board of Governors move out of the in-camera session of the Board."</p> <p><b>CARRIED</b></p> <p><b>RESOLUTION 16-224</b></p>	
<p><b>11. Adjournment</b></p> <p><b>MOTION</b></p> <p><b>"That the meeting be adjourned."</b></p> <p><b>CARRIED</b></p> <p><b>RESOLUTION 16-225</b></p> <p>The Next Meeting of the Board of Governors will take place on Wednesday, January 25, 2016 at 3:00pm in the Hospital Board Room.</p>	
<p><b>12. Board Meeting Without Management (at the call of the chair)</b></p>	

  
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Melanie Taylor, Chair, Board of Governors

25 JAN 2017  
Date (dd/mm/yyyy)