

Meeting of the Board of Directors
Wednesday, November 6, 2019
3:00pm
Hospital Board Room

2019-2020	Sep 4	Oct 2	Nov 6	Dec 4	Feb 5	Mar 4	Apr 1	May 6	Jun 3
C. Crane (Chair)	✓	✓	✓						
A. Dale	✓	✓	✓						
R. Robertson	✓	✓	NA						
S. Martyn	✓	✓	✓						
P. van der Westen	✓	✓	✓						
D. Ross	✓	✓	✓						
C. Auger	✓	✓	✓						
D. Harvey	✓	✓	✓						
R. Hodgkinson	✓	✓	✓						
L. Ballantyne	✓	✓	✓						
S. DiMeo	NA	✓	✓						
Dr. Chehadi	✓	✓	✓						
Dr. Mills	✓	NA	✓						
Dr. P. Andros	✓	NA	✓						
R. Biron	✓	✓	✓						
K. Davies	✓	✓	✓						

1. Call to Order

Cathy Crane called the meeting to order at 3:00pm.

2. Approval of Agenda

MOTION

MOVED by Richard Hodgkinson, SECONDED by David Harvey, that the Board of Directors approve the agenda as presented.

CARRIED

3. Lean Huddle / Performance Indicators & Definitions

The Board huddle included a review of the Quality Improvement Plan (QIP) Indicators for September 2019 and a review of the strategic objective Creating Collaborative Networks. Dan Ross led a review of the current board metrics. The huddle concluded with the "Governance Minute", regarding how to handle a situation where a board member is approached by a patient or their family concerning a complaint about the care or services received at STEGH. Board members are encouraged to have the person contact Dana Borrie, in our Patient Experience office or Robert Biron, to bring the issue forward to reach and appropriate resolution. It was suggested that each board member be given Dana's business card for reference.

4. Education – Cannabis and the Workplace

Karen Riddell provided an overview of cannabis and the workplace. Ms. Riddell's presentation highlighted common cannabinoids, forms of use, effects of using cannabis

and the Provincial and Federal Legislation. The presentation also highlighted five key operational priorities to ensure STEGH is able to effectively address issues that may arise:

1. Implementation of The Alcohol, Drug and Impairment Policy
2. Provide Accommodation
3. Communicate and Enforce the Policy
4. Educate Leadership
5. Disciplinary Consequences

An information sheet *Medical Cannabis and the Workplace – Fast Facts Information Sheet* (source: Public Services Health & Safety Association) was circulated at the meeting for information purposes.

5. Declaration of Conflicts of Interest

None declared.

6. Approval of Draft Minutes of Prior Meetings

The October 2, 2019 Board of Directors Draft Meeting Minutes were pre-circulated with the Board package for review.

MOTION

MOVED by Cathie Auger, SECONDED by Amy Dale, that the Board of Directors approve the October 2, 2019 Board of Directors Draft Meeting Minutes.

CARRIED

7. Committee Reports

7.1 Quality & Safety Committee

Quality & Safety Committee Draft Meeting Minutes (October 17, 2019)

The Quality & Safety Committee draft Meeting Minutes from October 17, 2019, were pre-circulated with the Board package for information purposes.

8. Other Business

8.1 Board of Directors 2019-2020 Annual Work Plan

Cathy Crane briefly highlighted the changes to the Annual Work Plan compared to the previous year.

MOTION

MOVED by Richard Hodgkinson, SECONDED by Linda Ballantyne, that the Board of approve the annual workplan as presented.

CARRIED

9. Officer Reports

The Officer reports for the Board Chair, CEO, and Chief of Staff were pre-circulated.

9.1 Board Chair Report

Regarding the *Governance Essentials for New Directors* portion of the report, some Directors felt that it would be beneficial to have guest speakers come to our Board's location instead of having to travel to Toronto. In this regard, there may be a substantial expense in doing so but would be considered for future opportunities. It was also mentioned that the OHA also offers webinars that board members can take advantage of on a variety of topics.

9.2 President & CEO Report

Robert Biron shared that Karen Davies received the Distinguished Alumni Award from Fanshawe College and she was one of six recipients this year. Ms. Davies was featured in an article of the 2019 Fanshawe College Annual Report for the Emergency Department lowest wait times and the article speaks about Ms. Davies role in making that happen.

9.3 Chief of Staff Report

No questions or comments.

MOTION

MOVED by Dan Ross, SECONDED by Amy Dale, that the Board of Directors receive the Officer Reports as presented.

CARRIED

10. Correspondence / Information

10.1 News Release – Ontario Providing More Support for Hospitals

The News Release – Ontario Providing More Support for Hospitals was pre-circulated with the Board package for information purposes.

11. In-Camera Meeting

11.1 Move to In-Camera

MOTION

MOVED by Sally Martyn, SECONDED by Dan Ross, that the meeting of the Board of Directors move to the in-camera portion of the meeting.

CARRIED

Having completed the In-Camera meeting, the meeting resumed in the open session.

12. Termination of Meeting

MOTION

MOVED by Dan Ross, SECONDED by Richard Hodgkinson, that the Board of Directors terminate the meeting.

CARRIED