

**St. Thomas Elgin General Hospital
Board of Governors Minutes
Wednesday, May 31, 2017 - Hospital Board Room
1600hrs to 1730hrs**

2016-2017	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
M. Taylor (Chair)	✓	✓	✓	✓	✓	✓	NA	✓	✓	
C. Crane (Vice Chair)	✓	✓	✓	✓	✓	✓	✓	✓	✓	
P. Bode	✓	✓	✓	✓	✓	✓	✓		✓	
R. Robertson	✓	✓	✓	NA	✓	✓	✓	✓	✓	
S. DiMeo	✓	✓	✓	✓	✓	NA	✓	NA	✓	
C. Crane	✓	✓	✓	✓	✓	✓	✓	✓	✓	
R. Furneaux	✓	✓	✓	NA	✓	✓	NA	✓	✓	
D. Hennessey	✓	✓	✓	✓	✓	✓	✓	✓	✓	
S. Martyn	✓	✓	✓	✓	✓	✓	✓	✓	✓	
P. Williams						✓	NA	✓	✓	
Dr. Chehadi			✓	✓	NA	✓	✓	NA	NA	
Dr. Mills	NA	✓	NA	NA	✓	✓	NA	✓	NA	
P. Andros			NA	✓	NA	✓	✓	✓	✓	
Dr. Whitmore	✓	NA	✓	✓	✓	✓	✓	✓	✓	
K. Davies	✓	✓	✓		✓	✓	NA	✓	✓	
Staff:										
M. Stewart	NA	✓	✓	✓	✓	✓	✓	NA	✓	
T. Sheldon	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Guests / Media	NA	NA	NA	NA	NA	NA	NA	NA	NA	

Agenda Items	Action
1. Call to Order	
Meeting was called to order at 4:00pm by Board Chair, Melanie Taylor.	
2. Welcome	
3. Regrets (G. Mills & W. Chehadi)	
4.1 Quorum – Yes	
4.2 Declaration of Conflicts – None.	
4.3 Adoption of Agenda	
MOTION “That members of the Board of Governors adopt the May 31, 2017, meeting agenda CARRIED RESOLUTION 17-036	
5. Consent Agenda	
MOTION “That members of the Board of Governors approve the consent agenda.” CARRIED RESOLUTION 17 – 037	

	Action
<p>6. Business Arising from Minutes (Not Otherwise Covered On Agenda) None.</p> <p>7. Patient Story</p> <p>8. In-Camera Session MOTION to move in-camera CARRIED RESOLUTION 17-038</p> <p>9. MOTION to move out-of-camera CARRIED RESOLUTION 17-039</p>	
<p>10. Matters for Decision</p>	
<p>10.1 Audit Committee Report (Financial Statements) MOTION “That Members of the Board of Governors approve the Financial Statements of St. Thomas Elgin General Hospital, year ended March 31, 2017, as circulated and presented. CARRIED RESOLUTION 17-040</p> <p>10.2 Annual Attestation MOTION “That Members of the Board of Governors approve the Annual Attestation for the applicable period, April 1, 2016 to March 31, 2017.” CARRIED RESOLUTION 17-041</p> <p>10.3 Self-Monitoring Policies MOTION “That Members of the Board of Governors approve the self-monitoring of both GP15 Handling of Operational Complaints & GP16 Special Rules of Order policies. CARRIED RESOLUTION 17-042</p> <p>10.4 EL1 Treatment of Employees, Volunteers, and Professional Staff MOTION / EL5 Treatment of Clients / E2 Excellent Patient Care Experience “That Members of the Board of Governors approve EL1 Treatment of Employees, Volunteers, and Professional Staff, EL5 Treatment of Clients, and E2 Excellent Patient Care Experience as reviewed and circulated.” CARRIED RESOLUTION 17-043.</p> <p>10.5 Board of Governors Meeting Structure Recommendation and Decision MOTION “Members of the Board of Governors approved moving forward with the following meeting strategies and recommendations for the 2017-2018 year. Effective September 2017, the Board will aim to fill 11 Board Member positions, maximize the consent agenda at meetings, utilize a tool such as a portal, and move to Board meetings scheduled on the last Wednesday of the month every other month. The first hour of the Board meeting will be</p>	

	Action
<p>dedicated to Quality, and the Quality Committee will continue to meet in the alternate months and more often as required. The Audit Committee schedule will remain the same. The Governance Committee will meet every month two weeks prior to the scheduled Board of Governors meeting or prior to the scheduled placeholder on the months the Board is not scheduled, to allow for more preparation time for members. This placeholder will be scheduled in calendars for any needed special meetings in person or t-con.”</p> <p>CARRIED RESOLUTION 17-044</p>	
11. Matters for Information / Discussion	
<p>11.1 Hospital By-Laws 2016-2</p> <ul style="list-style-type: none"> • Members of the Board of Governors reviewed the changes made since June 2016 and agreed to moving them forward to the AGM for approval <p>11.2 Redevelopment Update</p> <ul style="list-style-type: none"> • Presented by John Bod <p>11.3 Board of Governors Strategy Retreat – Mission, Vision, and Values</p> <ul style="list-style-type: none"> • Members of the Board will receive an electronic notification to participate in a doodle poll to select the most favourable dates to participate in the Board Strategy Retreat. The date range will be between mid and the end of October for one full day, led by facilitator Chris Bart. <p>11.4 Hospital Scorecard</p> <ul style="list-style-type: none"> • Members were able to review the scorecard with the new measures. • It was requested that there be follow-up provided at the June meeting regarding the “red” measures around the patient experience questions on the previous board scorecard. <p>11.5 Skills Matrix / Board Self Assessment</p> <ul style="list-style-type: none"> • A skills matrix and self assessment was circulated to all members for completion. Please ensure completion as soon as possible. <p>11.6 Board Member 1:1 with Chair & Vice Chair</p> <ul style="list-style-type: none"> • Board members will complete their 1:1 meetings with both the chair and vice chair. Meetings to take approximately 20 minutes. Will try to schedule around pre-existing meetings. 	
<p>12. Other Business</p> <ul style="list-style-type: none"> • None. <p>13. Open Forum (Generative Discussion of any issues relevant to Board Business)</p>	
<p>14. Adjournment</p> <p>MOTION “That the meeting be adjourned.”</p> <p>CARRIED RESOLUTION 17-035</p> <p>The Next Meeting of the Board of Governors will take place on Wednesday, September 27, 2017 at 3:00pm in the Hospital Board Room.</p>	
12. Board Meeting Without Management (at the call of the chair)	