

**St. Thomas Elgin General Hospital
Board of Governors Minutes
Tuesday, February 27, 2018 - Hospital Board Room
1500hrs to 1800hrs**

2017-2018	June	Sep	Nov	Jan	Feb	Mar	April	May	June	
C. Crane (Chair)	✓	✓	✓	✓	✓					
D. Hennessey (Vice Chair)	✓	✓	✓	✓	✓					
M. Taylor	✓	✓	NA	✓	✓					
R. Robertson	NA	✓	NA	NA	NA					
S. DiMeo	✓	NA	✓	✓	✓					
S. Martyn	✓	✓	✓	✓	✓					
P. Williams	✓	✓	✓	✓	✓					
B. Orr	NA	✓	✓	✓	NA					
P. vanderWesten	✓	NA	✓	✓	✓					
Dr. Chehadi	✓	✓	✓	✓	NA					
Dr. Mills	✓	NA	✓	✓	✓					
P. Andros	NA	NA	✓	✓	✓					
Dr. Whitmore	✓	✓	✓	✓	✓					
K. Davies	✓	✓	✓	✓	✓					
Staff:										
M. Stewart	✓	NA	✓	✓	✓					
T. Sheldon	✓	✓	✓	✓	NA					
Guests / Fiona Hill-Hindrichs	NA	NA	NA	NA	✓					

Agenda Items	Action
1. Call to Order	
Meeting was called to order at 3:00pm by Board Chair, Cathy Crane.	
2. Welcome Regrets (Brian Orr, Rick Robertson, Tonya Sheldon, Dr. W. Chehadi)	
2.1 Quorum – Yes	
2.2 Declaration of Conflicts – None.	
2.3 Adoption of Agenda MOTION "That members of the Board of Governors adopt the February 27, 2018 meeting agenda CARRIED RESOLUTION 18-09	
3. Consent Agenda MOTION "That members of the Board of Governors approve the consent agenda." CARRIED RESOLUTION 18-10	
4. Business Arising from Minutes (Not Otherwise Covered On Agenda) None.	

<p>Quality</p> <p>5.1 QIP</p> <ul style="list-style-type: none"> • Presented by K. Davies <p>Update</p> <ul style="list-style-type: none"> • Additional verbiage to be added to the patient-centered metric of Implement Evidence Based Patient and Internal Customer Rounding - % of leaders educated and pilot starting • Additional verbiage to the metric "Our People" % of Employees/MD's who receive Lean Training to include the type of Lean training to be an Electronic Learning Module (LMS). <p>MOTION</p> <p>"That members of the Board of Governors approve the 2018-2019 QIP as presented, incorporating the above information and language."</p> <p>RESOLUTION 18-11</p> <p>CARRIED</p>	
<p>6. Matters for Information / Discussion</p>	
<p>6.1 Hospital Huddle Attendance</p> <ul style="list-style-type: none"> • Members agreed to making a new deadline for Board members to attend 2 of the high-functioning huddles (2North & 4 Medicine) by the end of May. • An SOP (Standard Operating Procedure) is posted on the portal as a guideline to book attendance. <p>6.2 CEO Report</p> <ul style="list-style-type: none"> • Dr. Whitmore provided an update of highlights of new information over the past few weeks. • Suggestion that the CEO, CFO and COS report rotate each month as there may not always be sufficient new information to present to Board members with only a 3 to 4 week window in between. <p>6.3 Sub-LHIN Board Member Representation</p> <ul style="list-style-type: none"> • Board Chair requested if any interested members would like to sit as a member on the Sub-LHIN Board with a meeting commitment of twice a year. <p>MOTION</p> <p>"Members of the Board of Governors approved Cathy Crane in submitting an application for a committee member on the Sub-LHIN Board."</p> <p>RESOLUTION 18-12</p> <p>CARRIED</p> <p>6.4 Board Lean Committee Report</p> <ul style="list-style-type: none"> • Mary Stewart provided an overview of work completed by the committee to date. • A roadmap will be presented to the Board upon completion. • Committee continues to be adhoc until the processes are in place for the entire Board to function with on their Lean journey. 	<p>Kimberly to circulate a reminder to members on SOP and specific details.</p>
<p>Matters for Decision</p>	
<p>7.1 In-Camera Session</p> <p>MOTION</p> <p>"That Members of the Board of Governors move to an in-camera session"</p> <p>CARRIED</p> <p>RESOLUTION 18-13</p> <p>MOTION</p> <p>"That Members of the Board of Governors move out of the in-camera session"</p> <p>CARRIED</p> <p>RESOLUTION 18-14</p>	

<p>MOTION "That Members of the Board of Governors approve the applications for privileges to the Professional Staff as presented by Dr. Phil Andros." CARRIED RESOLUTION 18-15</p> <p>MOTION "That Members of the Board of Governors accept the final Executive Compensation Program and Framework and submit this package to the Ministry by end of day, Wednesday, February 28, 2018." CARRIED RESOLUTION 18-16</p> <p>MOTION "That members of the Board of Governors accept the executive compensation tied to the 2017-2018 QIP as all targets were met. That 1% executive compensation be tied to each of the following indicators for a total of 5%; Quality & Safety - # of problems solved (1766); Patient & Family Centred Care – Target of 85% of patients choose "completely" for received enough information on discharge; People – Target of 50% of staff who rate STEGH as "Excellent" or "Very Good"; Finance – that both indicators are met 1) adhere to budget and 2) improve P4R" CARRIED RESOLUTION 18-17</p>	<p>To date there has been no public feedback received.</p>
<p>8.1 Board Policy Self-Monitoring MOTION GP9 Conflict of Interest GP10 Investment in Governance "That members of the Board of Governors approve GP9 Conflict of Interest and GP10 Investment in Governance for self-monitoring." RESOLUTION 18-18 CARRIED</p> <p>8.2 Board Content Review None.</p>	
<p>9. Other Business None. 10. Open Forum 11. Adjournment MOTION "That the meeting be adjourned." CARRIED RESOLUTION 18-19 The Next Meeting of the Board of Governors will take place on Wednesday, March 28, 2018 at 3:00pm in the Hospital Board Room.</p>	
<p>12. Conversation with CEO without Management</p> <p>13. Board Meeting Without Management (at the call of the chair)</p>	


 Cathy Crane, Chair, Board of Governors


 Date (dd/mmm/yyyy)